

Project Manager & Educational Technology Consultant (m/f)



Innovative, permanently growing and based in Innsbruck, PDAgroup provides consulting and training services to our international customers in the ICT industry. Please find out more about us here: www.pdagroup.net. At the earliest possible starting date, we are in search of a

Project Manager & Educational Technology Consultant (m/f) – Junior/Experienced 40 hours/week

Your Areas of Responsibility

- Project management in business consulting projects
- Development of new products
- Sales support in education and training projects
- Development of virtual learning paths for specific job profiles
- Communication with our international customers
- Delivery of virtual training sessions
- Support customers in training and coaching projects
- Development and delivery of management workshops related to our services
- Creation and analysis of reports and visually appealing dashboards
- Proactively monitor the market for emerging technologies and manage “EdTech” projects

Your Qualifications

- Excellent academic background with a focus on Economics or Information Management
- Keen interest in topics like education, coaching, training, and consulting
- Ability to learn quickly and develop advanced analytical skills
- Advanced knowledge of MS Office, especially in MS Excel and MS PowerPoint
- A high level of English and German language skills, other foreign languages advantageous
- VBA and MS Power Pivot skills desired
- Experience with video and audio-conferencing tools advantageous
- Experience working with software development and IT projects beneficial
- Experience leading workshops helpful
- A sharp mind and analytical skills
- Outstanding presentation, communication, and customer interaction skills
- Curiosity, resilience to stress, and ability to be a strong team player

What We Offer You

- The chance to take on individual responsibilities and projects as part of a young, dynamic team
- Opportunity to design and create new services as part of our consulting portfolio
- Develop a holistic view of our customers and markets
- Internal and external training, education, and professional development opportunities
- Development of expertise as a consultant, coach, and trainer

The minimum salary for this position according to collective labor agreement is EUR 1,830. -- per month. As this reflects the absolute minimum remuneration, we would gladly provide you with an offer that takes your professional experience and qualifications into account.

Do you think your skills and qualifications would make you a good match for this position? Would you like to join our young and international workforce at PDAgroup? If so, we look forward to receiving your online application via email addressed to andreas.langer@pdagroup.net.